

**MODOC RESOURCE CONSERVATION DISTRICT  
BOARD MEETING  
USDA Conference Room  
Alturas, CA 96101  
Minutes  
September 19, 2023**

**Directors Present:** Jess Dancer, Dick Mackey, Stacey Hafen, and Pearce Flournoy.

**Directors Absent:** Chico Pedotti (Associate) Erika Forrest, Jason Diven, Shaelene Tims.

**Staff Present:** Lani Estill, Ruben Martinez, Lorissa Soriano

**Guests Present:** Bryon Hadwick, Representing NRCS

Jess Dancer, VP called the meeting to order at 6:23 pm. A quorum was met.

**Public Comment: None**

**Minutes:** The August, 2023 minutes were accepted as corrected. Moved by Dick MacKey, seconded by Stacey Hafen; motion carried.

**Treasurer's Report:** The September 19, 2023 Treasurer's Report was accepted for audit. Moved by Pearce, seconded by Dick Mackey, motion carried.

**Audit Report – Waiting for report to be completed.**

**Correspondence:**

CARCD Modoc Plateau Regional RCD Chair is stepping down and they need a new representative. No Board members present at the meeting are able to serve. We will ask other members and let them know.

CARCD is offering legal services using Best, Best & Krieger attorneys at law. Modoc RCD will retain them and CARCD will be the first payer for small things. Modoc RCD is responsible however and will be the client of record. It looks like a good low cost law service for incidental matters. Board wants to add it to next meeting agenda.

Dew Drop small seed drill can be rented out to landowners. We have an interested landowner and so we reviewed the agreement and want to get it out to him. Need to get a lock for the trailer and storage unit.

**Old Business:**

- Budget & Work Plan – Income/Grants are complete and the two page Budget is attached. Next meeting will have further details on the expense side and also the narrative Work Plan. It is attached for reference.
- CDFA Day in the District – Oct 19 is the tentative Date. Jess will call Jason. Agenda will include the CDFA-HSP and Fuel Breaks near Lake City. Take Solar Trailer. Ask Modoc Harvest/FFA sponsor a meal. May need to pay them with General funds money if grants won't cover it. Lani will talk to Bree and we all need to pitch in to make it happen.

**New Business:**

- Procurement Policy – New policy was submitted by Bryon Hadwick for Elyse Blaker. It was reviewed and discussed. Moved by Dick MacKey to adopt the Policy as amended, seconded by Stacey Hafen. Motion Carried.

- Plumas Bank LOC – Jess talked to Plumas and we are applying for a LOC in the amount of \$25,000. Pearce resolves that we apply for a \$25,000 LOC with Plumas Bank, Dick seconds the resolution, motion carries. Lani will communicate with and provide Plumas Bank with the information that they need.
- Office Space: Stacey checked with SVE but they don't have space now. We will continue to look.

**Director's Hours:**

Jess Dancer	4	Lorissa Soriano (Assoc.)	0
Pearce Flournoy	4	Chico Pedotti (Assoc)	0
Erika Forrest	2	Richard Mackey	2
Stacey Hafen	5	Jason Diven	0
Shaelene Tims	0		

**Reports:**

**Staff Report** – Lorissa gave a report on staff activities. See attached.

**NRCS:** Bryon Hadwick reported. They are working on current projects. Next year 40% more funds. Staffing is an issue. New applications are always accepted due Nov. 3 for next batch, more batches to follow, and project ranking will be in March.

**Coordinator Reports:** See attached. Lorissa reported for Elyse.

**Items for next meeting** – Budget and Annual Plan of Work. Office Space.

**Closed Session** – None

**Adjournment:** The meeting adjourned at 8:10 p.m. Next meeting will be held October 17th, 2023 at 6:15 pm.

Respectfully submitted,

*Lani Estill, Business Manager*

*Jason Diven, Secretary*