



# MODOC RESOURCE CONSERVATION DISTRICT

221 W 8th St  
Alturas CA 96101  
(530) 233-4137 x 115

---

## Natural Resources Summer Intern

### BACKGROUND

The Modoc Resource Conservation District (MRCD) is looking for a part-time **Natural Resources Summer Intern** to assist with project planning implementation, learn about grant management and facilitate natural resource outreach. RCDs throughout California serve as local hubs for natural resource conservation. RCD's assist in connecting community members with the technical, financial, and educational assistance they need to conserve and manage natural resources. RCDs help landowners, land managers, government agencies, and others to voluntarily protect, restore, and enhance natural resources on both private and public lands.

### POSITION

This position will work to fulfill current grant objectives in natural resources conservation with a primary focus on natural resource conservation within agriculture, focusing on climate smart practices such as composting, cover cropping, adaptive grazing and more. The position will include outreach and public interaction within the community by providing informative information and hands on learning opportunities. Work may include organizing collaborative efforts with affiliated agencies, producers, and local landowners in achieving natural resource conservation outreach and education. An ideal candidate has a desire and drive to improve agriculture and natural resources for long term sustainability. The position is a seasonal summer intern position with potential for long-term employment and advancement if supported by successful opportunities through grant writing through additional contracts and/or fee for service endeavors. This position is currently funded through multiple grants. The Natural Resources Intern will report to the MRCD Executive Director.

### TYPICAL DUTIES AND RESPONSIBILITIES

- Facilitate outreach events to provide education on climate smart agricultural practices to the public.
- Conservation planning and implementation.
- Working with and alongside affiliate agencies and local producers.
- Plan and implement related project tours or field days.
- Assist in grant management by preparing reports for Executive Director.
- Attend training and educational events as appropriate.
- Assisting Project Manager & Executive Director as necessary in administrative, office tasks, field work, grant writing opportunities and attending a monthly board meeting where a project report will be presented.

### APPLICANT QUALIFICATIONS

The MRCD is seeking an intern who desires to learn new skills, is a team player, creative, and enjoys working in the field, and with the public. The intern will have the desire to communicate with landowners and community members. Successful applicants will be flexible and will have some experience or desire to learn about conservation, grant writing, and community based conservation and collaboration.

**Minimum Qualifications**

- Knowledge and experience working within agriculture and or natural resources.
- Valid California driver's license, clean driving record, and current auto insurance.
- Strong computer skills (*Word, Excel, PowerPoint*).
- Strong communication, organizational and time management skills.
- Comfortable with public speaking and working in an educational setting.
- Motivated self-starter, ability to work independently and strong desire to learn.
- Physically able to work in the field (in various terrains, over/under fences, near rivers or streams, hiking, lifting, carrying supplies and equipment, planting, etc.) during all seasons.
- Knowledge of local ecosystems flora and fauna, natural resources including rangeland management, forestry, ecology, basic soil and plant science, native plant and animal communities and/or resource management.

**Desired Qualifications**

- Knowledge of Modoc County area, natural resources, and local agriculture.
- Familiar with grant operations and management.
- Knowledge of Resource Conservation Districts.

**COMPENSATION**

Starting pay is \$16.50-18 per hour DOE with an increase in four (4) months with favorable job performance. This position offers a flexible schedule and the ability to work within a fun, fast-paced, positive environment. Internship length and time frame will be dependent on interns availability & scheduling.

**APPLICATION INFORMATION**

To apply, email a cover letter, resume and three or more references to Elyse Blaker, Executive Director: [elyse.mrcd@gmail.com](mailto:elyse.mrcd@gmail.com). Applications will be accepted through Monday May 16th . The RCD is an equal opportunity employer. Candidates reflecting the social diversity of California are strongly encouraged to apply.