



MODOC RESOURCE CONSERVATION DISTRICT

221 W 8th St
Alturas CA 96101
(530) 233-4137 x 115

NATURAL RESOURCES COORDINATOR

BACKGROUND

The Modoc Resource Conservation District (MRCD) is looking for a temporary full-time **Natural Resources Coordinator** to assist with conservation planning and practice implementation. RCD's throughout California serve as local hubs for natural resource conservation. RCD's assist in connecting community members with the technical, financial and educational assistance they need to conserve and manage natural resources. RCD's help landowners, land managers, government agencies, and others to voluntarily protect, restore, and enhance natural resources on both private and public lands.

POSITION

This position will work hand-in-hand with the USDA Natural Resource Conservation Service (NRCS) and local landowners in developing conservation plans, practice implementation, and project maintenance. An ideal candidate has a desire and drive to improve natural resources in both agriculture and the environment for long term sustainability. The position is a temporary full-time at 40 hours a week with potential for long-term employment and advancement if supported by successful opportunities through grant writing through additional contracts and/or fee for service endeavors. This position is currently funded through a Cooperative Agreement with USDA NRCS to assist in- landowner outreach and assistance. The coordinator will report to the MRCD Executive Director and the District Conservationist in the NRCS Alturas field office.

TYPICAL DUTIES AND RESPONSIBILITIES

- Resource inventory and/or field mapping for USDA NRCS customers. This *may* include GPS mapping, field soil sampling, range land monitoring, irrigation record monitoring, site evaluation for practice implementation and more.
- Technical assistance to USDA participants on practice implementation. This can include practice certification, monitoring for project requirements, assistance with practice implementation documentation, coordination with NRCS specialists.
- Prepare outreach materials and/or district reports for local events where USDA participants are expected to attend.
- Present on USDA programs, RCD grants and technical services at events where participants are expected to attend such as the Modoc Fair and other outreach and educational events.
- Prepare reports for District Conservationist of field inspections and client adoption of practices.
- Develop conservation plans according to USDA participants needs.
- Assist MRCD staff with grant deliverables and projects as needed.
- Attend training and educational events as appropriate.

APPLICANT QUALIFICATIONS

The MRCD is seeking a person who desires to learn new skills, is a team player, creative, and enjoys working and communicating with landowners and community members. Successful applicants will be flexible and will have experience in agriculture or the natural resource field. Telework may be permitted with approval from the

executive director and district conservationist.

MINIMUM QUALIFICATIONS

- Applicant must be able to pass a thorough Homeland Security background check, and if needed a pre-employment physical and drug test may be required.
- Valid California driver's license, clean driving record, and current auto insurance.
- Strong computer skills (*Word, Excel, PowerPoint*) and ability to learn new computer programs.
- Strong communication, organizational and time management skills.
- Comfortable with public speaking.
- Motivated self-starter, ability to work independently and strong desire to learn.
- Physically able to work in the field if needed (work *may* occur in various terrains, applicant must be able to traverse over/under fences, hiking, lifting, carrying supplies and equipment, planting, etc.) during all seasons.
- Knowledge of local agriculture and/or natural resource conservation practices including rangeland management, forestry, ecology, basic soil and plant science, irrigation methods, native plant, and animal communities and/or resource management.
- Working towards or has a bachelor's degree **or** equivalent experience (two or more years professional experience) with focus in agriculture science, forestry, environmental studies, natural sciences, resource management, watershed science, conservation planning or related field.

DESIRED QUALIFICATIONS

- Knowledge of Modoc County agriculture and natural resource concerns • Proficiency with mapping services such as ArcGIS and using a GPS device.
- Familiar with the USDA's Natural Resource Conservation Service programs
- Knowledge of Resource Conservation Districts

COMPENSATION

Position is Full time not to exceed 40 hours a week. Starting pay \$22-28 per hour with an increase in 12 months with favorable job performance. Benefits available including paid time off (PTO) including sick and holiday upon meeting MRCD's employment and time requirements. In addition, this position offers a flexible schedule with the ability to work remotely in a fun, fastpaced, positive environment.

APPLICATION INFORMATION

To apply, email a cover letter, resume and three or more references to Elyse Blaker, Executive Director: elyse.mrcd@gmail.com. Applications will be accepted until filled. The RCD is and equal opportunity employer. Candidates reflecting the social diversity of California are strongly encouraged to apply.

Additional information can be found at: www.modocrd.org