

**MODOC RESOURCE CONSERVATION DISTRICT**

USDA Conference Room, 221 W. 8<sup>th</sup> St.  
Alturas, CA 96101

**January 16, 2024**

**6:15 p.m.**

----- A G E N D A -----

**Call meeting to order – Erika Forrest, Chairman**

**Public Comment: Each person will be given ten (10) minutes to speak.** Any person may address the Board at this time about any subject within the jurisdiction of the Modoc Resource Conservation District; however, any matter that requires action will be referred to staff for a report and action at a subsequent meeting.

**Minutes of the November 28, 2023 Board Meeting**

**Treasurer’s Report: Jan 16, 2024**

- Financial Report
- Audit Update –

**Correspondence:**

**Old Business for discussion and approval**

- Job Descriptions – Approval for new hires
- Office Space - Discussion item
- Employee Handbook – Approval
- Retirement Benefit – Secure Act 2.0 administered through Vestwell

**New Business**

- Chester Robinson, County Administrative Officer  
Conceptual Proposal for establishment of an equipment loan/share program and obtaining equipment through state carbon credit programs.
- Travel and Mileage rates for employees
- Fee for Service Policy
- CalFrame meeting Feb 26 1 pm in Anderson
- Received New Grant – SNC-959 for Fuels Reduction in Fort Bidwell Area

**Director’s Reports:**

- Director’s Hours

**Executive Director/Watershed Coordinator Report – Elyse**

**Staff Reports –**

**NRCS Report: Bryon Hadwick**

**Contractor Reports:**

**Closed Session (As Needed):**

\_\_\_\_\_ p.m. Adjournment